

iServe Africa UK Trust (“the Trust”)

How the Trust is managed and addresses data protection compliance

General

The Trust is a company limited by guarantee registered in England and Wales (company number 7680782) and is a registered charity (registration number 1144995).

The Trust is governed by a trustee board comprising up to 6 individuals from time to time.

The object of the Trust is, amongst other things, to advance the Christian faith, with a particular emphasis on training and equipping people for Bible teaching and pastoral ministry. It is committed to supporting, in particular, the work of iServe Africa (an NGO registered in Kenya), which trains young people mainly in Kenya in biblical preaching and leadership and in serving as apprentices with local churches and other Christian institutions.

The Trust’s bank account is held with CAF Bank Limited. Grants to iServe Africa in Kenya are made through, and arranged by, CAF Bank. The grants are normally made on a quarterly basis. The Trust board aims to limit its own running costs to 5% pa, as a percentage of the Trust’s income.

The Trustee board has a written policy in place which governs the making of payments overseas. The policy sets out a series of requirements that need to be met before a grant or other payment is made overseas, including the terms and conditions upon which payments are made and the purposes for which they can be applied by the recipients. The Trustee board has express responsibilities for monitoring compliance with such terms and conditions.

The Trustee board entered into an agreement in February 2012 with the trustees of iServe Africa in Kenya which sets out in detail how those trustees will meet the terms and conditions in relation to the grants made to them. The Trustee board fully understands the importance of complying with the obligations placed on it by the UK regulatory bodies in relation to charitable donations made overseas and of discharging its responsibilities towards donors to the Trust.

The Trustee board aims to arrange a visit to Kenya by a representative once a year for the purpose of monitoring compliance by iServe Africa with the agreed terms and conditions. The board will inspect budgets, book records and accounts and make such other enquiries and inspections as the board considers necessary. iServe Africa has agreed to cooperate fully in this process.

Data Protection compliance

The Trustee board understands its responsibilities as regards the usage and keeping of data, as amended by the regulations that came into effect in the UK on 25 May 2018.

Any personal data relating to individuals that is held by or on behalf of the Trust is used only for:

- (1) passing on their donations to iServe Africa;
- (2) recovering the associated tax under Gift Aid from HMRC;
- (3) accounting purposes in accordance with company law.

The Trustee board advises iServe Africa where a donation made to the Trust is expressly designated to support a particular individual or project. By making a donation through the Trust, you are acknowledging that the personal data you provide will be used by the Trustee board for administering your donation in this way.

Newsletters are published by iServe Africa and not by the Trust; if you wish to receive newsletters, please follow the link on the online form for donors.

Please be assured that the Trustee board will always treat any personal information with the utmost care; the Trustee board will not share it with third parties without the consent of the person in question.

Copies of the Trustee board's payments policy and of the agreement with iServe Africa are available on request.

The Trust also produces an Annual Report and Accounts, in accordance with company law, which is publicly available.

May 2018